Expression of Interest: Appointment of Represetative in India

EOI/18/25

The Opportunity

Agenzija Appogg calls for interested applicants to forward their expressions of interest to represent prospective Maltese adoptive parents during their stay in India.

The chosen representative will also be required to:

- Help and assist prospective adoptive parents in court, and with any court related documents they might need.
- Make contact with the foster family or home where the child/ren would be residing, and/or with the adoption accredited agencies, as well as with the embassy in relation to visas and other documentation if required
- Help and support the prospective adoptive parents with anything they might need in relation to the adoption during their stay.

Terms and conditions of engagement including financial aspects for all the above tasks including the logistics in between regions will be discussed with candidates who are selected for an interview.

As a result, the ideal candidate should have legal and/or social work background and be familiar with Indian adoption laws. Fluency and knowledge of English is essential.

The chosen representative would need to supply us with:

- Address of office
- Full name of representative
- Date of Birth
- Nationality
- Sex
- Identity card/ passport number; place of issue; date of issue
- Permanent residence address
- Curriculum vitae
- Judicial Record sheet
- Copy of diplomas/certificates of skills and knowledge

Interested individuals are to express their interest by sending their applications together with relevant documentation via email to **procurement.fsws-headoffice@gov.mt** or via registered mail not later than 25th January 2019

Late applications shall not be accepted. The FSWS will not be held responsible for any late delivery of post from third parties. All prospective applications are advised that the Agency's administration department will ask for references and testimonials from previous employers in order to better assess your suitability for the vacancy in question.

Foundation for Social Welfare Services