

MINISTERU
TAL-AFFARIJJIET BARRANIN



MALTA

MINISTRY
OF FOREIGN AFFAIRS

Taqsimax-Xiri
Direttorat *Financial Management*

Procurement Unit
Financial Management Directorate

26th February 2013

QMFA 023/2013 – Site Visit
Supply, Delivery and Installation of Kitchenette for the Ministry of Foreign Affairs

Present:

Mr Vincent Cassar – AD Financial Management
Mr Mario Ciantar – Project Coordinator

During the site visit the following decisions were taken:

1. Bottom cupboard doors are not to be lockable.
2. A query was raised regarding the possibility of having three drawers. The Project Management Office confirmed that the present fridge 600 x 500 is to be fitted in bottom cupboard and hence no room is available to have three drawers. Clause 6 of the quote document is hence correct.
3. Top cupboard height is to be 57cm.
4. Free standing cupboard, referred to a Larder, is to measure 197cm (length) x 60cm(width)x 56cm (depth). Larder is to have an internal top shelf.
5. Sample of wood colours available are to be submitted with quote, without any commitment on behalf of the government of Malta.